



Sahitya Akademi
Rabindra Bhavan, 35 Ferozeshah Road
New Delhi-110 001

SA/9/A

4 March 2010

**Sub: Public notice for inviting sealed quotations for running of
subsidised staff canteen in Rabindra Bhavan building**

1. Information regarding items please collect tender form from the Security Officer, Rabindra Bhavan, by paying Rs.300/- and submit it on or before 15th March 2010 alongwith a Bank draft of Rs.5000/- as earnest money (refundable) in favour of Secretary, Sahitya Akademi, New Delhi.
2. Cooking material and pots will be used after the approval of House Committee.
3. Timing of canteen will be from 9.00 a.m. to 6.00 p.m. from (Monday to Friday) and 9.30 a.m. to 4.00 p.m. on Saturday.
4. Room service will have to be provided with tea, coffee and snack in the morning & evening time.
5. Chairman House Committee has right to reject any tender form. The decision of Chairman, House Committee will be final.
6. Subsidy amount of Rs.30,000/- p.m. will be given.
7. Electricity & water charges as per N.D.M.C. rates.
8. Security money of Rs.20,000/- will be deposited at the time of allotment of Canteen.