



साहित्य अकादेमी

रवीन्द्र भवन, 35 फीरोज़शाह मार्ग, नई दिल्ली-110 001

तार : साहित्यकार, दूरभाष : 2338 6626-28

फैक्स : 091-11-2338 2428

Sahitya Akademi

(National Academy of Letters)

Rabindra Bhavan, 35 Ferozeshah Road, New Delhi-110 001

Gram : Sahityakar, Phone : 2338 6626-28

Fax : 091-11-2338 2428

E-mail : secy@ndb.vsnl.net.in

website : <http://www.sahitya-akademi.gov.in>

SA37/H.O. /20961

06 February, 2026

Sub: Inviting Quotations for purchase and fixing of LED Batten-reg.

Dear Vendor,

Sahitya Akademi, The National Academy of Letters, which deals in literature in 24 languages of India recognized by it, established by the Government of India, is an autonomous organization under Ministry of Culture to work actively for the development of Indian Letters and co-ordinate literary activities in all Indian Languages.

The Akademi is in process to procure 200 LED batten as under: -

S.no	Item Description	Qty
1	LED Batten, 50WATT, along with fixing charges* Brand :- Phillips, Havells, Bajaj with atleast 1 year Warranty	200

*Batten should be Fixed on existing frames

You are requested to submit your quotation/competitive rates for supply and installation on the following terms and conditions:

- Quantity may vary as per actual requirement, hence please provide per batten rate inclusive of all taxes.
- The rates quoted shall be valid for a period of one month
- The sealed quotations must reach within 07 days superscribed " **Quotation for replacement of LED Batten**" addressed to The Secretary, Sahitya Akademi, Rabindra Bhavan, 35 Ferozeshah Road, New Delhi – 110001 from the date of issue of this letter.
- Payment shall be made within 30 days' time on satisfactory supply and installation working of the product.

(N Suresh Babu)

Deputy Secretary (i/c Admn.)

Matter to be placed on website